



May 27, 2020

Dear Residents,

I am happy to report, following a number of active COVID-19 cases among both residents and staff, Saint John's is returning to health. To date, there have been 2 confirmed cases in the Towers, 10 in the care neighborhoods and 3 among employees. Three residents in the care neighborhoods have died as a result of COVID-19. At this writing, one resident remains in isolation in the care neighborhoods; the individual is stable.

All residents of Windsor have been tested. All residents of Stratford and Canterbury will be tested in the next week. We do not presently plan to test employees, or Tower residents. Employees are screened upon reporting to work, and wear protective equipment when in close contact with residents in the care neighborhoods.

Following guidelines from the Centers for Medicare and Medicaid, the Wisconsin Department of Health Services and the City of Milwaukee, we are proposing first steps in a gradual plan to re-open Saint John's. Attached you will find a summary of the changes which will take effect June 1<sup>st</sup>. We will evaluate the impact of these openings after 2 weeks and announce next steps accordingly.

Thank you for your patience and your personal vigilance as we collectively strive for a better tomorrow.

Respectfully,

A handwritten signature in black ink, appearing to read "Renée".

Renée

# Saint John's On The Lake Re-Opening Plan

**As of June 1, 2020**

## **Towers**

### Visitors

- Restricted visitation continues

### Dining

- The Bistro and Taylor's will continue to offer carry-out only
- The Dining minimum will remain at 75% of the usual amount

### Salon

- Call in advance for appointment
- Only 2 stylists working in the salon at any time
- Residents wait outside the salon
- Temp taken, screening questions asked, hand sanitizer before/after appointment
- Stylists disinfect chairs following appointments
- Capes will be washed after use with transition to disposable when they arrive
- All transactions will be billed (no cash or checks)
- No snacks or beverages will be served

### LifeStreams

- Pool
  - Open only when staff available
  - Limited to 2 residents at a time – lane swim or walk, no classes
  - Temp taken, screening questions asked, hand sanitizer prior to entrance
  - Locker room available only to access pool and use restroom, not for changing or showering
  - Staff will wipe down high touch areas between swimmers
  - Sign-up required
- Fitness Room
  - Open only when staff available
  - Limited to 3 residents at a time
  - Temp taken, screening questions asked, hand sanitizer before/after session
  - Staff will disinfect equipment hourly
  - Sign-up required
- Fitness classes
  - Limited to 9 residents + instructor
  - Temp taken, screening questions asked, hand sanitizer before/after session
  - Equipment disinfected between uses
  - Sign-up required

- Ping Pong
  - Tables will be set up in the CAC
  - Paddles and balls can be checked out at the South Tower desk
  - Paddles and balls must be returned to the desk after play for disinfecting
- Other small groups/classes/performances
  - Limited to 9 residents + staff person
  - Chairs and tables disinfected between groups/classes
  - Sign-up required

#### Other

- Masks will continue to be required in all public areas, the Fitness Room, the Salon and during small groups and classes. Masks will not be required in the pool.
- Work to conclude North Tower construction – installation of baseboards on floors 7-14, sconces at each apartment door, and artwork in the elevator vestibule will be scheduled

#### Opportunities

- Go for a walk
- Take a drive
- Support a local restaurant offering curbside pick-up or delivery
- Visit with family and friends outdoors wearing a mask, socially distanced

#### **Care Neighborhoods**

##### Visitors

- Restriction on visitation continues

##### Dining

- Dining in rooms or at room doors will continue

#### **Chapel**

The Chapel will be closed to services until at least June 14 per the Diocese

#### **Employees**

- Employees working from home returned to the office May 26<sup>th</sup>
- Screening (questions and temperature) before beginning work will continue
- Masks will continue to be required except when working alone in a private office
- Employees in the neighborhoods with direct resident contact will continue to wear N95 masks and face shields